

The Oshawa Little Theatre is looking for a Youth Orchestra Coordinator (YOC) for the upcoming 2023/24 season. Please see below for more details about the role.

Semester 1 (Sept – Dec):

This semester, you would oversee scheduling/creating workshops and hiring guest instructors for 9 weeks, then rehearse with the students in late November to perform in the December showcase. These would all be Sundays from 9am-12pm starting on Sept. 10 – about Dec. 3 (with Thanksgiving off). Supervision will be a combination of you and parent volunteers.

Semester 2 (Jan – April):

This semester, show rehearsals begin for students to learn the music which run again on Sundays from 9am-12pm. The YOC will work closely with the Music Director of the Youth Group (YG) to help transition the students over to them. The YO musician rehearsals are no longer the responsibility of the YOC after sitzprobe which happens around April. After sitzprobe, the YO are treated like “professional musicians” and will become the responsibility of the Music Director of the Youth Group for rehearsals and shows. The YOC role would continue by relaying any information that is needed to parents and making sure everything that needs to be communicated by the YG goes to the YO as well.

Additional roles include:

- Budgeting and keeping track of expenses
- Proposing to the board any equipment rentals needed for workshops, showcase, or the YG show
- Arranging music if needed for the December showcase
- Re-orchestrating for the YG show if needed to suit roles in the YO
- Communicating with the MD for the YG Show to make sure the students have an easy transition to the MD
- Communicating with the YG Committee
- Creating weekly newsletters/communicating with parents and students

Honorarium (total for the full year): \$1500

Apply Now!

If you are interested in the position, please send a cover letter and resume to the Director of Education & Equity, Diversity, and Inclusivity, Miguel Esteban at mesteban@oshawalittletheatre.com.

The deadline to apply is August 25 at 11:59pm. Only those selected for an interview will be contacted. Interviews will be conducted during the week of August 28 - September 1.

The Oshawa Little Theatre is an inclusive working environment and welcomes applications from all qualified candidates. We actively encourage applications from members of groups with historical and/or current barriers to equity including those from Indigenous Peoples, Black and other racialized people, people with disabilities, people from gender and sexually diverse communities, linguistic minorities in their respective province/territory, and/or people with intersectional identities. If you need any accommodation pertaining to accessibility throughout the application or interview process, please do not hesitate to make a request. Thank you to all applicants – however only those selected for an interview will be contacted.